



**U.S. SMALL BUSINESS ADMINISTRATION  
NEW YORK DISTRICT OFFICE  
26 FEDERAL PLAZA, SUITE 3100  
NEW YORK, NY 10278**

Address:

Attention:

Dear \_\_\_\_\_,

Pursuant to Section 8(a) of the Small Business Act [15 USC 637(a)], the U.S. Small Business Administration (SBA) is requesting your assistance in the identification of requirements in support of the approved business plan of Living Group LLC/dba Government Office Furniture, an 8(a) Business Development (BD) Program Participant whose capabilities are shown on the enclosed Capability Statement. Additional information regarding the Participant may be obtained by contacting me at NY District Office of the SBA.

In particular, Living Group LLC/dba Government Office Furniture would like to be considered for the following contract:

Contract ID: N/A	Contract Number: N/A
Description:	Location:
Quote ID:	Incumbent Contractor:
NAICS Code:	Org Name:

Please be assured that the SBA will provide ongoing management and technical support to assist this Participant to perform any contract which we mutually agree to be within its capacity.

Your support of the 8(a) BD Participant and 8(a) BD Program is appreciated.

Warmly,

*Jennifer Jackson.*

Business Opportunity Specialist  
US Small Business Administration  
New York District Office